

Information And Application Form

APPLICATION PROCESS

Application Review

The Board of Directors directly reviews all applications of people who will receive support from our agency.

Board Membership

Parents, consumers, accountant, lawyer-member Canadian Human Right's Tribunal, service club representative, advocate, retired citizen, real estate agent, community service volunteer-provincial member psychiatric review panel.

Staff Membership

Executive Director, Director of Services--ex officios. Non-voting.

Personal and/or written reports may be given by the individual, family, friends and staff members if they wish, or at the direction of the board.

Responsible To:

Individuals, membership, the community and the ministry.

Terms of Reference

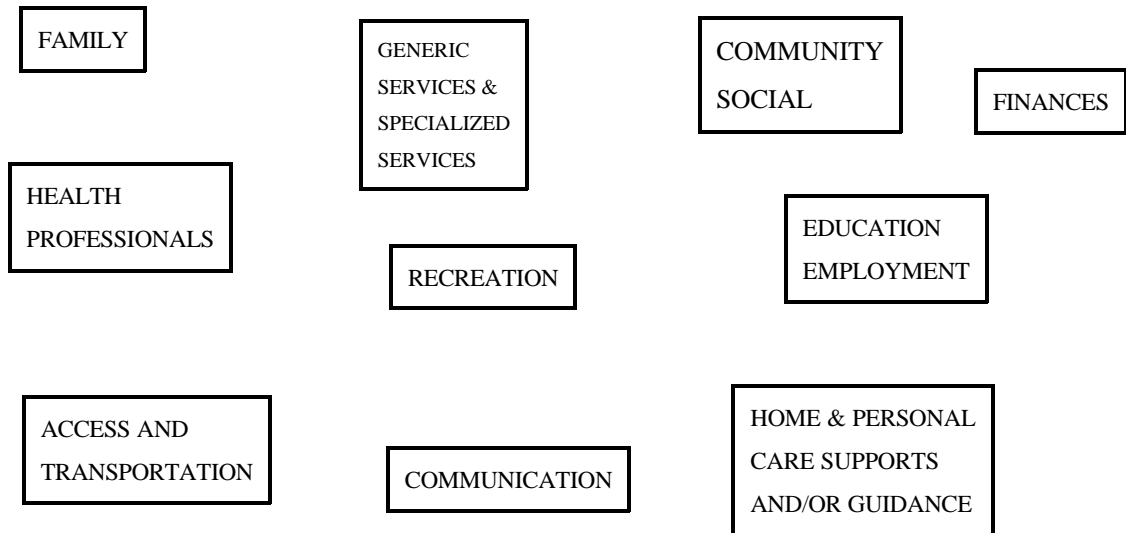
It is the consensus decision of the individual, his/her family and friends and the board as to the ability of the agency to provide support that is individually designed by the person or designate and will positively contribute to his/her quality of life.

Service Parameters

The individual must be: i) over 18 years of age or have individual funding; ii) able to benefit from accessible housing supports.

The individual does not: i) have to be able to direct his/her own care and services; ii) have to be able to stay alone and unattended for periods of time.

SUPPORT OPTIONS



Each individual or their designate would design a Support Service Plan around his/her needs (a training or educational component is available in each sector). Often over time this is adjusted through the consent of all parties. An individual care co-ordinator works for the individual and assists in adjusting the design of the service and its provision at his/her direction. The care co-ordinator can work for the person in a number of different roles.

INCLUSIVE COMMUNITY SERVICES

Current community service has moved from enforcing concepts of independence and skill-building to a vision of inclusion, interdependence and belonging. In the past, the preference of service providers was to be fixers; service providers must now take on the role of servers. It is our goal as an agency to eliminate the objectification, formalization, and all other barriers that constrain our capacity to respond to peoples' needs -- thus reducing an individual's dependency on segregated service and falsely glorifying and expanding agencies and their hierarchy. To truly empower people, it is our role to be a secondary support to the individuals, their family, friends and their community.

As such, we do not have a service identity to describe or promote. Each individual designs the support service they require to ensure their participation in their chosen community of friends, family, co-workers and professionals. These individual choices may be made by the person, their family, friends, or chosen advocates. Or, these choices/needs may be shown by the individual to staff members over time if they or others are unable to communicate with him or her. Again, individuals may change their support from time to time as the need arises or circumstances change.

BELIEFS

The framework or cornerstone is a document that was agreed upon by the people we support and their employees. This is the document of co-responsibility which states:

- a) All individuals should treat each other in a manner that displays mutual respect.
- b) Each individual has a responsibility to communicate. People cannot be expected to read minds. This communication should be done in an open, honest and respectful manner.
- c) Each individual receiving support should direct his/her own care as much as s/he possibly can.
- d) Communication systems should be allowed to develop over time in a natural manner. Efforts should be made to take time to talk together. Everyone should work on communication.
- e) Individuals should do for themselves what they are reasonably able to do for themselves.

This document is complimented by our *Principles of Service* and the *Principles By Which We Manage*. The focus of these documents is to ensure that all shareholders (consumers, families, friends, employees, management and board), are accountable to each other. This ensures that each partner is respected and valued for their current and future contributions.

PRINCIPLES OF SERVICE

1. We believe in maximizing and promoting the ability of individuals to make their own decisions.
2. We believe that being a valued participating member of a community enhances quality of life.
3. We believe in the importance of promoting and strengthening family relationships as the foundation for optimum human development.
4. We believe that consumers have the right to participate in determining services to meet their needs.
5. We believe that the individual has the right to call on family and friends for support and advocacy throughout his/her life.
6. We believe in the development of a community which is interdependent, mutually supportive and which bears responsibility for all its members.
7. We believe that everyone has the right to live in an enriching environment.
8. We believe that individuals have a right to the necessary supports that provide equal opportunity to live as other members in the community.
9. We believe that funding to service providers will be based on the individual needs of the consumer.
10. We believe that evaluation is an integral part of improving service.

Participation House Support Services - London and Area

633 Colborne Street London, Ontario N6B 2V3 Phone (519) 660-6635 Fax: (519) 660-1654 e-mail: phss@execulink.com website: www.participationhouse.com

APPLICATION FORM

Date: _____

Name: _____

Address: _____

Phone: _____

Person to contact (if different than above)

Name: _____

Address: _____

Phone: _____ Relationship: _____

Reason seeking supports from Participation House Support Services - London and Area:

Important Life Experiences

1. **Would you like to inform us of any community activities/groups with which you are involved?**

Would you require support to continue your involvement? What support would you like us to provide?

Are there activities or groups you would like to be involved with in the future but are not currently?

How could we assist in obtaining this goal?

2. **Do you have personal friendships and relationships that you would like to share with us?**

Are there supports we can provide to assist you in maintaining these relationships?

Would you like support in developing future friendships/relationships? How could we help?

3. Are there skills and abilities you would like assistance in learning? What are they?

4. Are there areas that you look after yourself (i.e. finance, paratransit bookings, Dr. appts) and would you go on your own or with family support?

Are there areas you would like to be supported in before you start making decisions yourself?
Areas you would like us to help with?

What are the things you are most proud of about yourself?

5. Other areas of your life you would like to share, e.g. education background and pursuits, interests, hobbies, work, travel, etc.

Person-Centered Planning

1. How would you like your support services to be implemented? What is most important to you to have or not to have?

2. What plans for the future would you like assistance with?

Environmental/Personal Care/Health

Are there particular support services you would require under each of the headings or important things you would like us to know?

A. Environment/Home

B. Personal Care

C. Health/Medical (note allergies, special precautions, medical conditions) that we should be aware of to provide you with support

D. Current physician's name and address. Any specialists we should be aware of.?

E. Why have you chosen to apply to Participation House Support Services?

What supports must you have to stay in the community?

What is the greatest risk you are exposed to, if any?

Training

Would you or a member of your family be willing to train staff in how to provide your personal care? Please list who with name and address if you have agreed to train.

How long do you think the training should be?

If you have any questions, please call our services (519) 660-6635.

On the back page please list anything else you would like us to know or questions you may have.

